

参加 / PARTICIPATION:

Name: _____ Class: _____ Student Number: _____ Date: _____

HS300: Presentation Preparation

▶ **A. Choose Topic.** Look at the box and choose one topic.

The topics have guiding questions to help you think about what you want to say.

You do not have to use them, but you do have to tell us a lot of information about your topic.



▶ **Topics:** Choose 1 topic. (1つのトピックを選びなさい。)

● **Best Friend**

Tell me about your best friend. When and where did you meet? How are you the same / different? What do you like to do together? What do you like about your best friend?

● **Your Hero**

Who do you like? What do they do (actor, family member, character, athlete...)? Why do you like them? How are they a good example for others?

● **What is your hobby?**

What is your hobby? How long have you been doing it? Why do you like it? Where do you do it. Talk about it.

● **Interesting place you have been**

Where is an interesting place you have been? Tell us about it. Why is it interesting? What did you do there?

▶ **B. Brainstorm.** ☺ By yourself or ☺☺ make pairs.

Think of all the important information. What do you want to say about it? Write anything and everything here. You can use a web or a list. (See the black board for an example).



► **C. Outline.** Use this outline to organize your information from part A. You can work with a friend or by yourself. Only write the main points! You do not have to write long sentences. Short memos are okay.

Your speech is like a hamburger. There are many layers:

Opening / Introduction →(top bun)

You introduce your topic and try to get people interested in what you have to say.

Body → (The meat, lettuce, and tomatoes)

This is where you talk about the topic. This is where you tell your story or present information about your topic.

Closing / Conclusion → (bottom bun)

You say your final statements here about your topic or story. You can also talk about your feelings and thoughts.

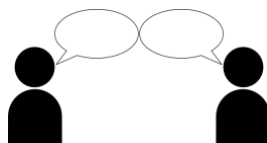
Introduction:(This is where you write an introduction to your topic or story. Then you say what your topic or story is.)

Body: (This is where you write about your topic or story. You tell us information. Only main points. Short memos OK.)

Conclusion: (This is where you end the speech / presentation. What you think, your closing statements, etc.)

► **D. Practice.** Give this to the teacher to check it for mistakes.

Then make pairs 😊😊 or a small group 😊😊😊 and practice reading your outline to them.



•English version of the student survey for learner analysis

Please answer the questions. This is about our presentation project we will do.
The more information you give, the better we can help you ☺

1. Do you know how to use Microsoft word?	YES / NO
2. How well can you use it?	Not at all Very confident 0 - 1 - 2 - 3 - 4 - 5
3. Do you feel comfortable using a computer for basic use?	Not at all Very confident 0 - 1 - 2 - 3 - 4 - 5
4. Have you used PowerPoint before?	YES / NO
5. If YES, how did you use it?	
6. Do teachers use PowerPoint in class? If so how?	
7. Do you know how to use google slides or google docs?	
8. Did you ever give a presentation for class before? (If yes, please tell me more about it.)	YES / NO
9. How confident do you feel about speaking English in class?	Not at all Very confident 0 - 1 - 2 - 3 - 4 - 5
10. How confident do you feel about giving a presentation in English?	Not at all Very confident 0 - 1 - 2 - 3 - 4 - 5
11. Why?	

•English version of the Student Characteristics Questionnaire for teachers for learner analysis

Please help us understand your students. They are going to be doing a project and we need to know how to best help them learn so they can be successful.

Student Characteristics Questionnaire for homeroom teachers
1. Can you describe the personality of your class?
2. How would you describe their overall motivation for school?
3. What do you think best motivates your students?
4. Are there any issues we should be aware of?
5. Is there anything additional that we should know about your class? Please include it here.