


HS300: Speech and Presentation Rubric – Final Exam

<p>Speech Topic: Circle the one you will do.</p> <ul style="list-style-type: none"> ● Best Friend ● Your Hero ● What is your hobby? ● Interesting place you have been 		<p>Total Exam Score: Part A. + Part B. =</p> <p align="right" style="margin-top: 20px;">/ 50</p>
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How to get points:

You will be graded on your PowerPoint presentation for your speech and speech delivery. This rubric has the information. It tells you how to get points. Please read it and practice 😊

► **A. PowerPoint Presentation and Content**

	5	4	3-2	1-0
Structure 5pts	All the parts of a speech are there: intro, body, conclusion and includes hook for attention getting.	Parts of speech are all there but missing the hook, too short.	Missing one or two parts of a speech. Too short.	Didn't even finish or missing main key points. No structure or very little.
Organization 5pts	Information is organized and arranged like the outline and uses basic structure of an informational / personal speech.	Organization mostly follows outline, something is out of place, or missing a supporting fact / reason or not following the point.	Not organized well, content is there or some sections missing. Only some organization.	Not organized at all according to outline. Speech is all over the place. Big chunks of information missing or not completed.
Design Presentation 5pts	Apply basic design principles for PowerPoint including readable, clear font when adding text to slides, use pictures or videos for visual aids relevant to the topic only.	Design principles were used but some elements in either color, text, arrangement or space slightly effect audience understanding.	Some design principals were used and not very developed demonstration of skills. Messy and unorganized, does not help the audience.	Nothing was well demonstrated or applied from design principals. Little to no visuals.
PowerPoint Slide Use in Speech 5pts	Create at least 5 slides and no use of distracting effects or word animations. Students will use only key points for text on slides.	Used 5 slides but there was one distracting element used. Too much information on slides.	Missing a slide so not all five present. Distracting effects were used, too much information or far too little on slides.	Had less than 4 slides. Distracting effects were used, too much information or far too little on slides.
English Usage 5pts	Apply knowledge of correct English usage and proper grammar (no word order mistakes, no tense mistakes, no dropped prepositions, or misused indefinite pronouns, and no more than 3 other Grammatical mistakes).	Almost no mistakes under what was listed. Only about 3 - 4 or so other grammar mistakes and it doesn't affect understanding or overly distracting.	Lots of mistakes in usage. 5 or more other grammatical mistakes, hard to understand but overall can communicate.	Cannot understand and cannot communicate in English because there are so many mistakes.

Part A. Total Score =

/ 25

► B. Speech delivery and how well you present.

	5	4	3-2	1-0
Content and Flow 5pts	Students deliver content in a logical manner that makes sense according to the outline.	Content has a natural flow and closely follows outline, but some points are out of place.	There is some evidence of following of the outline, but many talking points are out of place and sometimes hard to follow.	Speech was all over the place and hard to follow due to not following outline or using the outline as a guide. Lacking in information.
Body Language 5pts	Students will show the importance of posture / body language and confidence by standing up tall, no slouching over or leaning, faces audience, not overly rigid. There is little to no distracting movements. They will do gestures to highlight key points.	Overall demonstration of body language knowledge is good. Problem with one or two elements that are distracting. Some gestures are used.	Three or more elements of good body language practice is not shown. Student has a hard time using any gestures but uses some at least twice.	No use of gestures, no knowledge of body language to communicate ideas is used. Student does nothing but read off paper to the floor or the paper itself, slouched over not facing audience.
Eye Contact 5pts	Students utilize good eye contact by looking at the audience for the majority of the time to establish connection.	Eye contact through most of the speech, still reads off paper or looks away from audience under a third of the time.	Eye contact is not good, reads off paper entirely with little to no looking at audience. At least half the time is looking away.	Completely reads off paper, no eye contact or acknowledging audience at all.
Voice 5pts	Students will apply knowledge of appropriate voice for effective communication by proper intonation, pronunciation (little to no katakana sounds), speed, appropriate volume for setting, and clarity.	Good elements of voice are demonstrated. Maybe an issue with one of the elements stated, but overall good.	Many issues with applying and demonstrating elements of good voice. Hard to understand.	Can't understand student at all. Not applying to demonstrating any elements or almost none.
Preparedness 5pts	Students will deliver speech by having no major pauses during the speech (no more than one). Right around 2 - 3 minutes in length, no more than 5.	At least two major pauses, Right around 2 – 3 minutes in length, no more than 5. Mostly knows speech. No distracting length between words or sentences.	Multiple major pauses that interrupt attention and understanding. Too much time in between sentences or words. Over about 5 minutes in length or under approx. 2 minutes in length.	Didn't even try, doesn't know speech, can only say a couple sentences. Too much time in between words.

Part B. Total Score =

/ 25